

Brazil Tax Reform Form - NDC Portal

Update: July 2026

IMPORTANT CONSIDERATIONS

Form - Tax Reform - Brazil

With the aim of facilitating your process and ensuring compliance with this regulation, we have enabled a new Billing Form within the NDC Portal.

This form will appear in the payment section of the ticket issuance, post-issuance ancillary purchase, and reissue flows whenever Brazilian IATAs are being used.

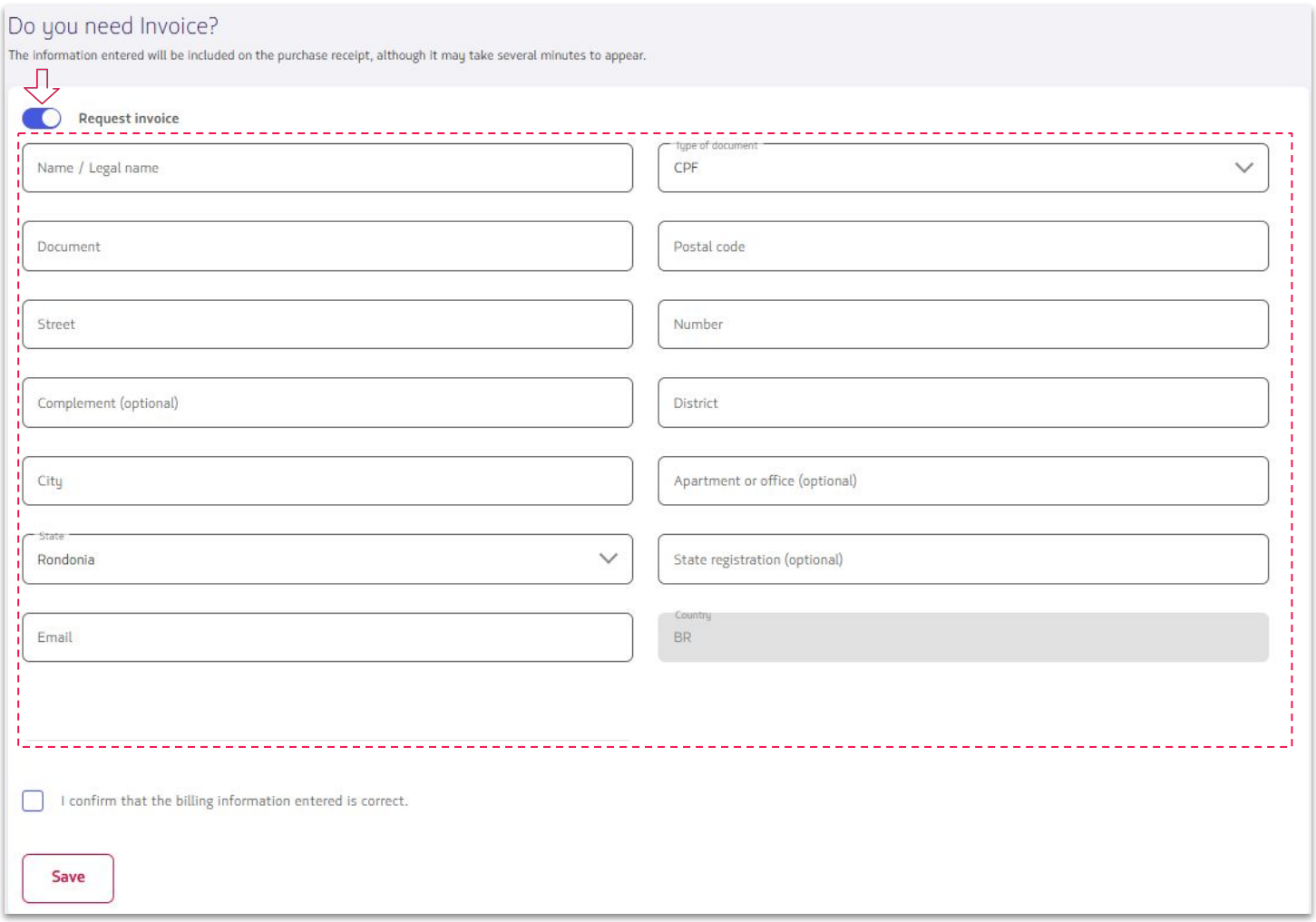
Additional considerations for using the form:

- **Optional nature:** Completing this form is not mandatory. It is entirely at the discretion and judgment of the agency, according to its billing needs.
- When selecting the “Invoice” option, most fields are mandatory; fields that are not mandatory are identified as “Optional.”
- **Requested data:** If the agency chooses to complete it, the system will request tax information (for either a company or an individual), along with address details.
- CNPJ and CPF must contain numbers only, with no special characters (-, /).
- **Autofill:** To streamline the sales process, when a credit card is used during the purchase or issuance, the form will be automatically completed with the information associated with that payment method.
- Filling in the **“City”** field in the Tax Reform form is mandatory. Enter the municipality code according to IBGE, consisting of 7 digits. If you have any questions about the correct code, check the municipality using the link provided for this purpose: https://www.ibge.gov.br/explica/codigos-dos-municipios.php

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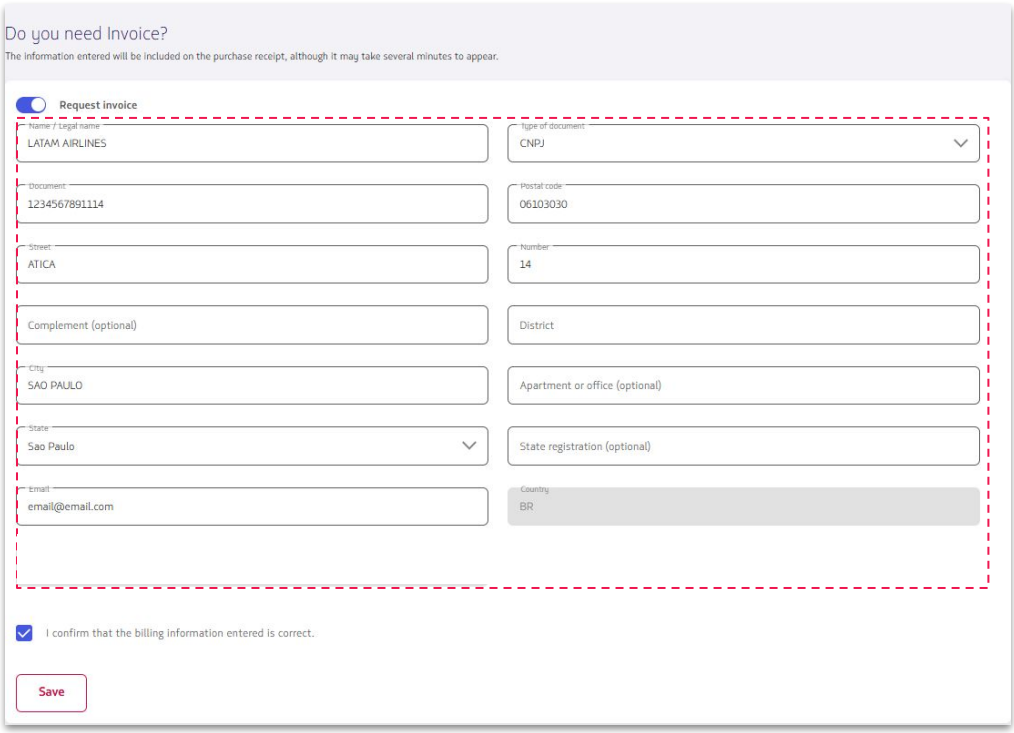
1- On the payment page, it is necessary to choose the payment method and, to enable the entry of the data (form), click the **“Request Invoice”** button.

Autofill: To streamline the sales process, when a credit card is used during the purchase or issuance, the form will be automatically completed with the information associated with that payment method.



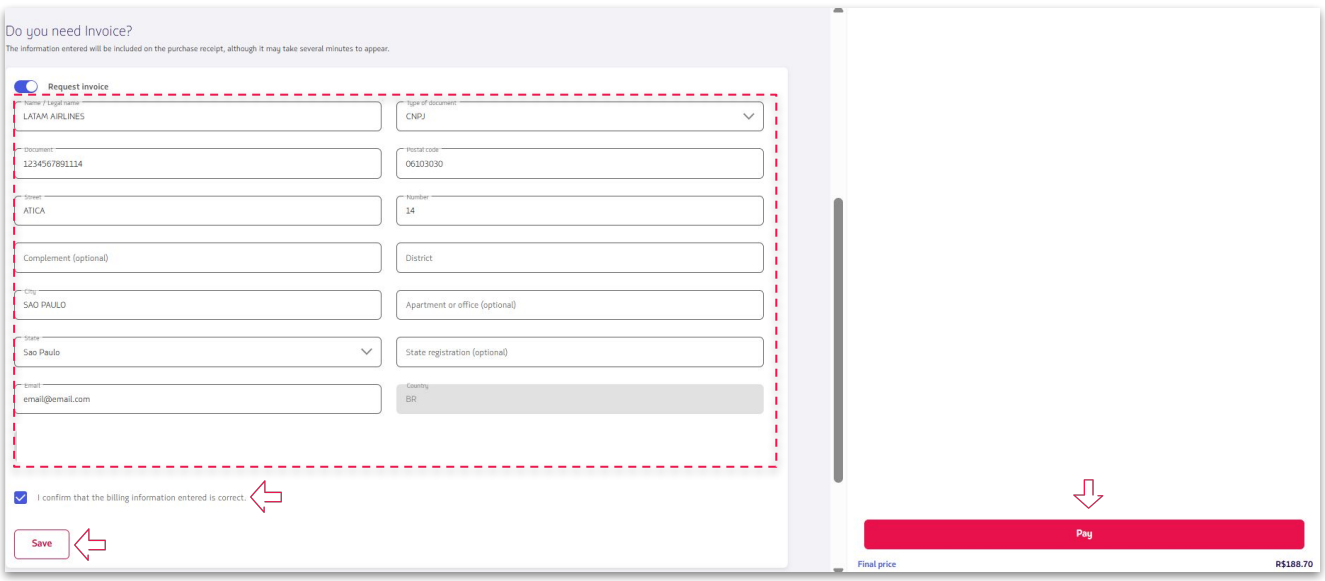
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The requested information includes the company's details (CNPJ) or the individual's details (CPF), as well as the address information.



2-After completing the fields, it is necessary to enable the option " I Confirm that the billing Information entered is correct" and click "Save".

3- Complete the payment by clicking the "Pay" option.




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