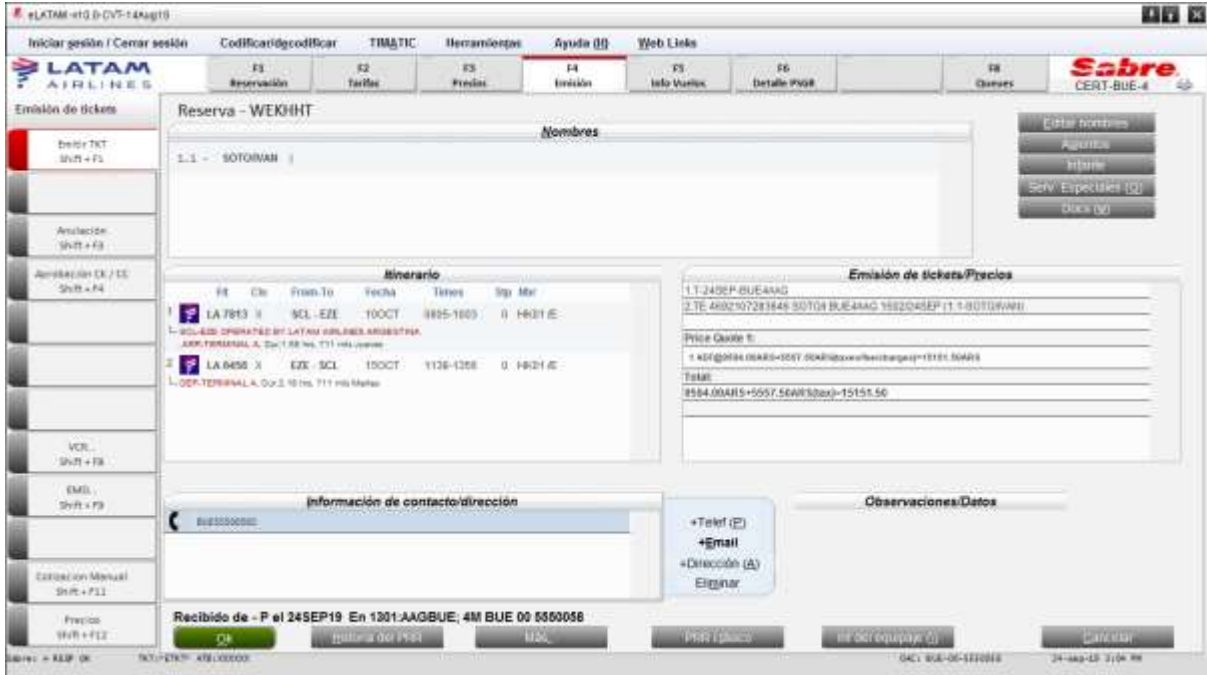


## Ingresar correo electrónico en PNR y envío de correo electrónico

1 ° En la pantalla PNR, haga clic en uno de los campos de contacto (en un círculo) y luego en "+ Email":



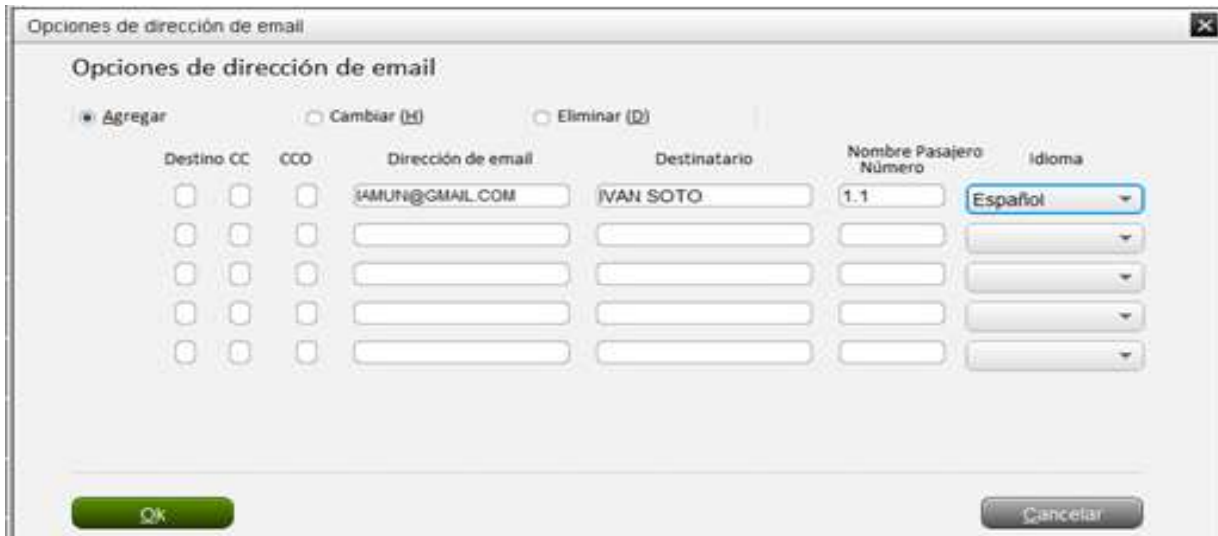
The screenshot shows the Sabre reservation system interface for a LATAM reservation. The main window displays the reservation details for WEK/HHT, including the itinerary and contact information. The contact information section shows the phone number 55500000 and the email address 402000000. The contact options menu is open, showing the following options:

- +Telf (T)
- +Email**
- +Dirección (A)
- Eliminar

The itinerary details are as follows:

FL	Cl	From-To	Fecha	Tiempo	Op	Mir
1	F	LA 7813	SCL - EZE	10OCT	0825-1603	0 H021 E
2	F	LA 8456	EZE - SCL	10OCT	1126-1258	0 H021 E

2 ° Mantenga seleccionada la opción "Agregar" y complete el campo "Dirección de correo electrónico", "Destinatario", "Nombre Número" e "Idioma"



The screenshot shows the "Opciones de dirección de email" dialog box. The "Agregar" option is selected. The dialog box contains the following fields and options:

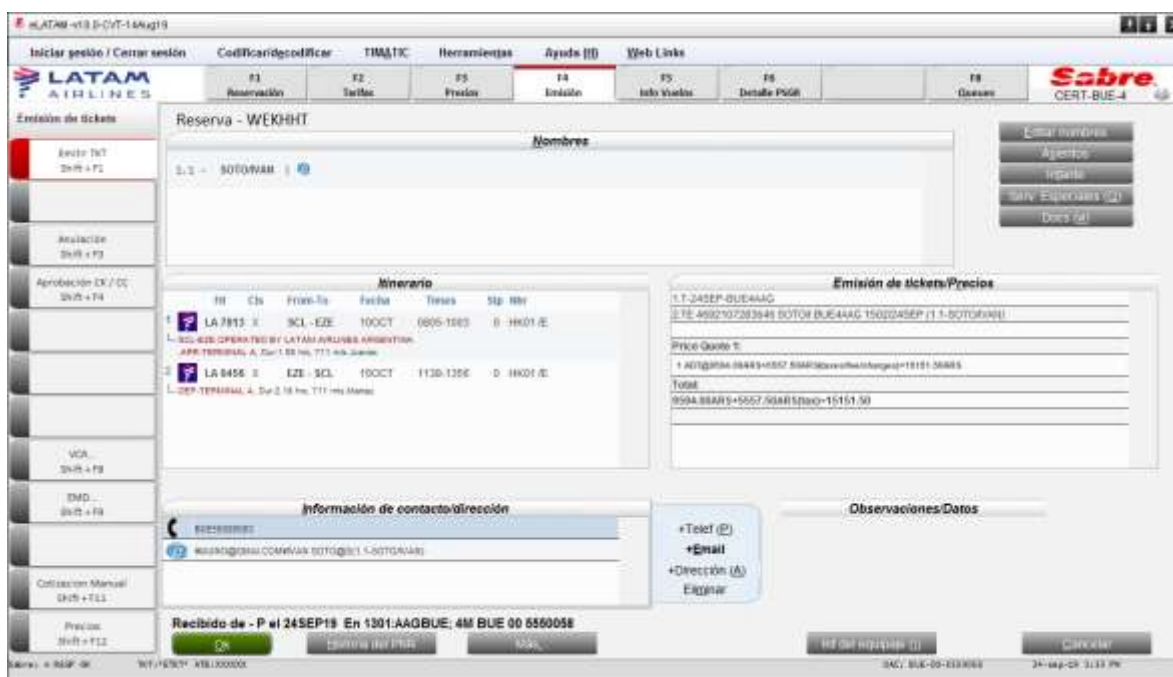
- Agregar
- Cambiar (M)
- Eliminar (D)

Destino	CC	CCO	Dirección de email	Destinatario	Nombre Pasajero Número	Idioma
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	AMUN@GMAIL.COM	IVAN SOTO	1.1	Español
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

Buttons: OK, Cancelar

3 ° Observar el elemento del correo electrónico insertado en el PNR;

4 ° Para enviar un correo electrónico, seleccione en su teclado "CTRL + E" o haga clic en el botón "Aceptar":



The screenshot shows the Sabre reservation system interface for a LATAM reservation. The main window displays the reservation details for a flight from Santiago (SCL) to Ezeiza (EZE) on October 10, 2015. The flight is operated by LATAM Airlines Argentina. The interface includes a sidebar with navigation options, a central area for reservation details, and a right-hand panel for ticket pricing and contact information. The contact information section shows an email address: [msk@grupom.com/VA/0070@1150704048](mailto:msk@grupom.com/VA/0070@1150704048). The bottom of the screen displays the reservation number: **Recibido de - P #1245EP19 En 1301-AAQBUE; 4M BUE 00 0500058**.

5 ° Inicie sesión en el campo "Recibido de:", seleccione la opción "Email" y haga clic en "Aceptar":



The screenshot shows the "Finalizar la transacción" (Finalize Transaction) dialog box. The dialog box contains several options for finalizing the transaction. The "Ejecutivo responsable" field is set to "IM". The "Email" option is checked, and the "Importancia alta" (High Priority) checkbox is also checked. The "Ticket ahora" option is unchecked. The "Linea de dirección #" and "# Nombre" fields are empty, with "or" and "Rango" options available. The "Queue" option is unchecked, and the "Ciudad de Queue:", "Queue #:", and "Código preliminar:" fields are empty. The "Transferir PNR" and "Cambiar el tiempo límite para emisión" options are also unchecked. The dialog box prompts the user to "Ingrese un espacio EN BLANCO para finalizar" (Enter a blank space to finalize) and includes "Ok" and "Cancelar" buttons.