

## LATAM - LATAM Airpass (SAA) Fare for Tour Guides

Travel Agents in **Germany (DE), United Kingdom (UK) and the following Agencies in Australia: APT Tours, Scenic Tours and Bunnik Tours**, are authorized to issue, **LATAM Airpass (SAA)** fare tickets for local tour guides residing in South America (Tour Guides), provided that they are accompanying a group arriving in or departing from South America on, **LATAM Airpass (SAA)** tickets.

### APPLICABILITY:

- The Tour Guide ticket can only be issued in Germany (DE), United Kingdom (UK) and Australia (AU) using the same ticket stock as the group (045 or 957).
- The local Tour Guide will pay the same fare as the group, although s/he will not be required to have a Long Haul ticket to South America.
- Applies only to tour guides accompanying a group of 10 or more passengers traveling on, **LATAM Airpass (SAA)** tickets (does not apply to SIB) with Long Haul LATAM and/or Iberia tickets (a maximum of 1 TG for every 10 passengers will be allowed).
- The TG's flight segments **MUST** coincide with those of the group (it is not necessary that the TG travels with the group on the entire journey).

### PROCESS:

The Tour Guide (TG) will have his/her reservation and ticket issued in the same class as the group and with the same account codes and ticketing procedures as the group, but with the **following mandatory steps:**

- Associate the group's original ticketing record to the TG's reservation by adding a Remark containing the group's reservation code in the TG's reservation.
- In the **Endorsements/Restrictions** box of the tour guide's ticket, include the code **"TG" and the group's Parent PNR** (Sabre PNR code).
- In the Tour Code box, add the code **TG to the tour code used by the group**
  - Example Nego Space series: **OTHTSAATG**.
  - NO Nego Space series: **ITDESDERT18536TG**

Omissions or errors in any of the elements mentioned above will result in charges through ADM.